

Framing a Global TVET Agenda: BILT Bridging Event at the Africa Skills Week

Organized by the UNESCO-UNEVOC International Centre for TVET
and the German Federal Institute for Vocational Education and Training (BIBB)

Hosted by the Commission for Technical and Vocational Education and Training (CTVET) of Ghana

Logistical Information Note

When

The sessions of the BILT event will take place on **14 – 17 October 2024**

Where

Address:

The Palms Convention Centre

La Palm Royal Beach Hotel / Ms Deborah Otchere
1 Labadi Road
Accra, Greater Accra
Ghana, GL047



Arrival at Kotoka International Airport

How to reach La Palm Royal Beach Hotel from Kotoka International Airport

There will be **courtesy shuttle services** from the airport to the hotel. The shuttle services will operate from **13th October 2024, 5:00 am**. The hotel team will set up a help desk near the arrivals with a rollup banner of 'Africa Skills Week'.

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Daily Subsistence Allowance (DSA):

For the BILT-sponsored participants: In accordance with UNESCO regulations, a daily subsistence allowance (DSA) including terminal fares will be provided to participants during the event. CTVET will cover the costs of accommodation and meals, with the remaining balance distributed to participants during the event.

Accommodation and Meals:

BILT sponsored participants are accommodated next to the conference venue at the **La Palm hotel**.

Breakfast is included in the hotel booking and will be served in the restaurant area.

Lunch will be offered at the conference each day. Apart from that, other meals will be self-paid.

Dinner on Tuesday, 15 October, will be hosted by the African Union for all Africa Skills Week participants. Dinner on Wednesday, 16 October, will be hosted by UNESCO-UNEVOC for BILT participants.

Special diet requirements will be provided to the catering and restaurant. You can always ask the staff members to make sure about the content of the meals.

Study visit

Study Tours - Monday, 14 October 2024

Study tours were organized to provide participants with hands-on insights into Ghana's Pre-Tertiary Technical and Vocational Education and Training (TVET) system.

The tours will take place on **Monday, 14 October 2024** from **11:00 am to 5:00 pm**. The study tour includes visits to key Technical Institutions in the Greater Accra and Eastern Regions. The selected institutions represent the forefront of Vocational and Technical Education in Ghana, demonstrating innovative approaches to skills training, industry linkages, and technology integration.

Participants are put into four groups, and each group will visit specific TVET Institutions. The departure to Koforidua for **Group 4** will take place earlier at **10:00 am** due to the travel distance. All participants **must** register for the Study Tour. Please ensure you secure your place by registering via the [Study Tour Registration Form](#).

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Participants are advised to dress and wear comfortable shoes to avoid fatigue and accidents.

Local transport

By Taxi or Ride-Hailing Apps

- Taxis in Accra are identified in various colours with yellow on the sides. They are a little more expensive than commercial minibuses (trotros). Uber and Bolt services are also available.
- **Ride-Hailing Apps:** Several cab companies, both public and private, operate in Ghana. Some of them are Bolt, Uber, Yango etc.



- Car hire services are available from a range of local and international car rental companies for delegates and participants. Avis Cars, Greenwich, Janaam and Eurostar are some of the most popular car rental companies in Accra.
- For travel between cities and nearby West African countries, coach companies operate regular scheduled and non-scheduled trips. The most popular are the State-owned Intercity STC coaches and the Metro Mass Transit System.

Good to know

Location:

- Official Name - Republic of Ghana
- Capital - Accra
- Head of State and Government - H.E. Nana Addo Dankwa Akufo-Addo
- Area - 239,567 km (92,497 sq mi)
- Population - 34,589,092 (2024 estimate)

Languages:

English is mostly spoken plus other local languages

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Climate/Weather

- In October, Accra typically experiences warm and humid weather. Daytime temperatures generally range from **29°C** during the day to **25°C** at night. October is also part of the rainy season. Despite the rain, the month still offers a fair amount of sunshine, with approximately **8-9 hours** per day.
- **Weather overview:**

Sun 13 Oct		29 / 23 °C
Mon 14 Oct		29 / 23 °C
Tue 15 Oct		29 / 24 °C
Wed 16 Oct		29 / 25 °C
Thu 17 Oct		29 / 25 °C
Fri 18 Oct		29 / 25 °C
Sat 19 Oct		29 / 26 °C

- **Time Zone:** Ghana Standard Time GMT (UTC+0); Area code(s): (+233). The standard voltage in Accra, Ghana, is **230V**, and the frequency is **50Hz**. The country uses British-type plugs with **Type G sockets** (three rectangular prongs). If you're traveling with devices from countries with different voltage standards you might need a voltage converter or a travel adapter for compatibility.



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- **Currency:**

Ghana's currency is the Ghanaian cedi (GH¢) and pesewa (GHp). A dollar is equivalent to GH¢15.00. Delegates and participants may check with accredited forex bureaux for the prevailing exchange rate.

- **Communication:**

To avoid high roaming charges, make sure to switch off data roaming on mobile devices when traveling to Ghana. There are options to

- Buy a local prepaid sim card when arriving in Ghana (more affordable in town than at the airport)
- Buy an e-sim card online before travelling to Ghana – check if your device is compatible, e.g. with ['Airalo'](#)

Yellow fever certificate requirements

Yellow Fever and COVID-19 Requirements:

- Delegates and participants coming from yellow fever endemic countries are required to have with them valid international vaccination certificates (vaccinated at least ten (10) days) and prophylaxis for Yellow Fever before departing from their destination countries. Delegates who have not been vaccinated or are not in possession of the certificates will be vaccinated upon arrival at the airport at a fee of US\$20.
- A COVID-19 vaccination certificate is no longer an entry requirement for Ghana. Anyone with symptoms of flu should take the necessary infection prevention and control precautions, which include the wearing of a face mask and report immediately to the nearest health facility.

It is recommended that delegates and participants have either travel or health insurance and bring along any prescription medicines with them, in addition to insect repellents. Most medicines can be found in licensed pharmacies in Accra.

Check your passport and travel documents before you travel

Passport validity

All delegates and participants arriving in Ghana must hold a valid passport or legal travel documents with a minimum validity of six (6) months beyond the intended visiting period.

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While all ECOWAS Member States are visa free, all other delegates and participants will be granted gratis visa.

Visas

Visa must be obtained from Ghana Embassies/High Commissions, Consulates or other Embassies authorized by the Government of Ghana to issue visas on their behalf before entering the country.

- **There will be visas upon arrival for all the meeting participants for up to 30 days.**
- **Participants are kindly advised to make sure that they keep their boarding passes and submit them upon request.**

Contact persons:

For any additional assistance or further information during the BILT event from 14-17 October 2024, please contact:

Airport/Hotel focal point:

Ms Ama Bsey

Senior Development Manager

Phone: +233244861525

Email: ama.bsey@gmail.com

BILT Project Team:

Ms Anne Maletjane

BILT Project Assistant Officer (UNESCO-UNEVOC)

Phone: +49 228 534 19210

Email: a.maletjane@unesco.org

Ms Natalie Ax

BILT Project Officer (UNESCO-UNEVOC)

Phone: +49 228 5341 9208

Email: n.ax@unesco.org

Ms Cara Schmitt

BILT Project Officer (BIBB)

Phone: +49 228 107 1095

Email: Cara.Schmitt@bibb.de

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